

Jamboree Information Guide for Troop Leaders and Staff

Section 13 Campsites, Tents and Marquees

Content

Page | Subject

2. Jamboree Subcamps

2. Site Allocations

3. Tents

Tents Exits

Distance between Sleeping Tents

Distance between Other Tents

4. Distance of Tents from the Site Boundary

Tent Pegs

JST - Hike Tents

4. Marquees

Distance between marquees, cooking and storage Tents

5. Distance of marquees from the site Boundary

Marquee Exits

Additional marquee safety requirements

5. Bringing Hire Marquees and Containers onto Site

6. Caveats

Removal

7. Blanket Resource Consent Information

The online publishing of the Jamboree Information Guide is under the authority of the 23rd Aotearoa New Zealand Scout Jamboree – Jamboree Leadership Team (JLT).

Version Control - To ensure the latest information in this Guide, please refer to the version and date authority in each page footer.

Jamboree Villages

There are three youth villages at Jamboree. The names of the villages are - **Te Maire**, **Nihokeke** and **Mangawhero**. The other villages are - the Jamboree Service Team (JST) area for Venturer Active and Venturer - **Nukuha**, and **Taipa** for the Staff Camp area.

Each subcamp is named after rivers within the Waikato region, which flows past Mystery Creek. Each Troop has been allocated a site in one of these subcamps. The area allocated is based on a troop of 36 Scouts with 7-8 Adult Leaders, based on approximately 17 square metres per person.

Site sizes may vary slightly from this, depending on the most efficient layout within the site.

Site Allocation

Only Scouts and Adult Leaders with Troops may live on the Troop site. There is no place in a Jamboree Troop site for young children or babies of Adult Leaders.

There is no facility for Leaders' families to stay at the Mystery Creek Events Centre site. The Jamboree website has information about the Family Camp located across the road from the site.

Tents

Careful planning must be given to the number of tents and your tent type and placement.

Sufficient tents must be provided to segregate Adult Leaders and male and female Scouts. As an option, one store tent and a first aid tent may be added to the Troop site.

Only Jamboree registered Troop Leaders, Adult Leaders, and Scouts may sleep on a Troop site.

Adult Leaders may not sleep in the same tents as youth members. All other staff and family members may not sleep on Troop sites.

All tents and shelters should have spare poles, guy ropes, long pegs and storm-lashing equipment due to the possibility of high winds.

The FENZ, the Waipa District Council and the Jamboree Safety and Risk Team have set the following rules that must be complied with.

Tent Exits

Tents with a sewn-in groundsheet and one exit are permitted but can only sleep a maximum of six persons.

Distance between Sleeping Tents

All tents used for sleeping must be a minimum of 1.5 metres from another tent, provided there are no lanterns, naked flames, matches, lighters or other heat sources used within 3 metres of the tent. Some tents will require more distance for their guy ropes to support the tent properly.

Distance between Other Tents

Other tents like first aid, Troop activity or any multi-function use must be a minimum of 1.5 metres, provided there are no lanterns, naked flame, matches, lighters, or other heat sources used within 3 metres of the tent.

Distance of Tents from the Site Boundary

All tents must be a minimum of 1.5 metres from the Troop site boundary.

Tent Pegs

Tent pegs should ideally have rounded tops that can be driven flush with the ground. If pegs are above ground, the top must be brightly painted, or a secure cover be placed over each peg.

NOTE: Some sites may have underground services in their allocated area. Care must ensure that NO pegs are driven in these marked areas. There are NO EXCEPTIONS to this requirement. Troops will be advised via a site map if this is an issue, and, where possible, additional space will be provided to compensate for this loss of area.

JST - Hike Tents

Hike or lightweight tents can be used in the JST camp.

Tent spacing for a hike or lightweight tents is 0.5 metres between outside wall floor edges of adjacent tents, with a 2 metre break every 10 metres (approx. four tents) where possible.

Marquees

A marquee is a tent (with or without sides) with an inside floor area of over 100 m².

If you join two or more smaller tents and their combined area is over 100 m², you have created a marquee, and the following rules apply.

Distance between marquees, cooking and storage Tents

Any marquee must be a minimum of 3 metres from any other tent.

Any tent used for cooking, storing combustibles or having naked flames, matches, lighters, or any other heat source must be a minimum of 3 metres from any other tent.

Distance of marquees from the Site Boundary

All marquees must be a minimum of 1.5 metres from the Troop site boundary.

Marquee Exits

There must be a minimum of two exits per marquee.

Additional marquee safety requirements

Each marquee must have visible at all times:

- An emergency procedure notice is in a prominent place.
- A fire alarm – this may be an aerosol-type horn.
- An approved fire extinguisher.
- Appropriate exit signage.
- A smoke detector that is audible when tested.
- Safe From Harm Poster (laminated).

Bringing Hire Marquees and Containers onto Site

Marquee hire companies and container shipping companies will have access to the Jamboree site at Mystery Creek Events Centre only from Monday (TBC) December to 12:00 pm Friday (TBC) December 2023 inclusive.

Due to other site preparation priorities, access for Troop-related truck movements after 12:00 pm (TBC) on December 2023 will not be possible. (This does not apply to Troop gear trucks arriving on Saturday, 30 December.

We cannot guarantee that the site beside you or behind you may not already be set up, and therefore there may be restricted access for a side loader truck to unload a container.

We recommend using a hiab-type truck for site deliveries.

Drivers and companies should be advised to arrive at the site between 8:00 am and 4:00 pm and use the main entrance, GATE 2, on Mystery Creek Road.

All transport companies must be advised that, before arrival on site, a Lift Plan must be submitted, and drivers are to complete the Mystery Creek Events Centre online Health and Safety login.

No Lift Plan and No online form completed means NO access – this is a Mystery Creek Events Centre rule.

On arrival, drivers should contact the Camp Manager (mobile phone number TBC) as they will be guided to the correct Troop site. **(Note:** the mobile phone number will only be active from (TBC) December 2023 to (TBC) January 2024).

For your container or marquee to be put on your site, you must have completed the J21 Site Form 1 and returned it to the Camp Manager by the due dates.

Caveats

The driver or supplier is to place the container or marquee where you have directed with your plan.

We do not take responsibility for them placing it elsewhere, not according to your plan or instructions (e.g. off parallel to your borderline).

We endeavour to observe them unload, but this is not always possible once we have shown them to your site.

If inclement weather precedes the Jamboree to the extent that the Mystery Creek Events Centre does not permit large trucks on the field, we will issue further instructions.

If a container or hire marquee turns up and we have no plan from you, it will not be delivered or erected on site.

Removal of Containers and Marquees

Access to the site to remove containers and hire marquees will be available from 8:00 am on Monday, 8 January 2024 (TBC), to 4:00 pm on Saturday (TBC), January 2024. **(Note:** there will be no access to the site after this date without prior confirmation. Additional costs may be passed on if we have to return to the site to meet transporters.)

Any containers or hire marquees left on site after that time will be removed to a storage area at your cost and risk.

Drivers should contact the Camp Manager on (mobile phone number TBC) to be directed to the correct Troop site.

Blanket Resource Consent Information

The local council has advised they will grant a blanket consent covering all marquees erected on the Jamboree site documented in the consent application.

All Troop Leaders are to ensure that they have completed and returned (J21 Site Form 2 - TBC link to the form), which provides the details required by the council for marquees, to the Camp Manager by the required date.

This form has been issued under separate cover by the Camp Manager.

If Troops miss this deadline, they may be subject to any costs imposed by the council for amendments and approval, etc.

Failure to supply the required detail will mean your marquee cannot be erected on site.